



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION II
EDISON, NEW JERSEY 08837

195923



July 24, 2009

Ms. Candice Brown
Library Director
Clifton Public Library
292 Piaget Avenue
Clifton, NJ 07011

Dear Ms. Brown:

The U.S. Environmental Protection Agency (EPA) is currently performing a time-critical removal of hazardous chemicals at the Alfred Heller Heat Treating Site (the Site) pursuant to the Comprehensive Environmental Response, Compensation and Liability Act also known as Superfund. The removal action is taking place at 5 Wellington Street in Clifton, New Jersey.

We are requesting that the Clifton Public Library serve as the designated Administrative Record facility for the Alfred Heller Heat Treating Site. The Administrative Record is a compilation of information that EPA relied on to come to the conclusion that a removal action at the Site was necessary. The record files, along with any future documents relating to technical activities at the Site, would be placed in the library and be available for public review. The record files should be treated as a non-circulating reference and should not be removed from your facility.

By providing the public with greater access to these records we hope that they will be better equipped to comment constructively about Site activities and to understand the issues relating to the selection of the response action at the Site.

Attached is a fact sheet "Administrative Records in Local Repositories" to assist you and your staff in answering potential questions posed by the public concerning administrative records for selection of response actions at Superfund sites.

The USEPA appreciates your cooperation in serving as a Field Repository for the Alfred Heller Heat Treating Site. If you have any questions about this correspondence please contact me at (732) 906-6977.

Sincerely yours,

Cris D'Onofrio
Federal On-Scene Coordinator
Response and Prevention Branch

July 24, 2009

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Cris D'Onofrio
Federal On-Scene Coordinator
Response and Prevention Branch

August 2009

From: Ms. Candice Brown, Library Director
Clifton Public Library
292 Piaget Avenue
Clifton, NJ 07011

To: Cris D'Onofrio, OSC
U.S. EPA Region II
2890 Woodbridge Ave.
Edison, NJ 08837

I acknowledge that I have received the following documents from the U.S. EPA Region II Office, pertaining to Alfred Heller Heat Treating Site.

Administrative Record Documents Numbers for the Alfred Heller Heat Treating Site:

AHH 1.1001
AHH 1.1002
AHH 1.1003-1.1004
AHH 1.1005-1.1006
AHH 2.5001-2.5016
AHH 2.7001-2.7003
AHH 2.7004-2.7007
AHH 2.7008-2.7011
AHH 2.7012-2.7014
AHH 6.3001-6.3002
AHH 7.4001-7.4002
AHH 7.7001-7.7010

Signed: _____

Date: _____

Please return this form to:

Cris D'Onofrio, On-Scene Coordinator
Response and Prevention Branch
U.S. EPA Region II
2890 Woodbridge Ave.
Edison, NJ 08837

August 2009

From: Ms. Candice Brown, Library Director
Clifton Public Library
292 Piaget Avenue
Clifton, NJ 07011

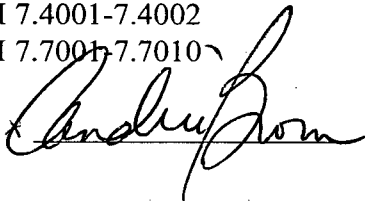
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AHH 2.7004-2.7007
AHH 2.7008-2.7011
AHH 2.7012-2.7014
AHH 6.3001-6.3002
AHH 7.4001-7.4002
AHH 7.7001-7.7010

Signed:



Date: x

7/28/09.

Please return this form to:

Cris D'Onofrio, On-Scene Coordinator
Response and Prevention Branch
U.S. EPA Region II
2890 Woodbridge Ave.
Edison, NJ 08837

NOTICE OF PUBLIC AVAILABILITY

The United States Environmental Protection Agency (EPA) announces the availability for public review of files comprising the administrative record for the selection of the removal action at the Alfred Heller Heat Treating Site. The EPA seeks to inform the public of the availability of the record file at this repository and to encourage the public to comment on documents as they are placed in the record file.

The administrative record file includes documents which form the basis for the selection of a removal action at this site. Documents now in the record file include: Site Identification, Removal Response, Enforcement, and Public Participation. Other documents may be added to the record files as they become available. These additional documents may include, but are not limited to, other technical reports, validated sampling data, comments, and new data submitted by interested persons, and the EPA responses to significant comments.

The administrative record files are available for review during normal business hours at:

Clifton Public Library
292 Piaget Avenue
Clifton, NJ 07011
(973) 772-5500

Additional guidance documents and technical literature is available at the following location:

U.S. EPA - Region II
Removal Records Center
2890 Woodbridge Avenue
Edison, NJ 08837
(732) 906-6980

Written comments on the Administrative Record should be sent to:

Cris D'Onofrio
On-Scene Coordinator
Response and Prevention Branch
U.S. EPA - Region II
2890 Woodbridge Avenue
Edison, NJ 08837

Administrative Records in Local Repositories

The "Administrative Record" is the collection of documents which form the basis for the selection of a response action at a Superfund site. Under Section 113(k) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended by the Superfund Amendments and Reauthorization Act (SARA), the EPA is required to establish an Administrative Record available at or near the site.

The Administrative Record file must be reasonably available for public review during normal business hours. The record file should be treated as a non-circulating reference document. This will allow the public greater access to the volumes and also minimize the risk of loss or damage. Individuals may photocopy any documents contained in the record file, according to the photocopying procedures at the local repository.

The documents in the Administrative Record file may become damaged or lost during use. If this occurs, the local repository manager should contact the EPA Regional Office for replacements. Periodically, the EPA may send supplemental volumes and indexes directly to the local repository. These supplements should be placed with the initial record file.

The Administrative Record file will be maintained at the local repository until further notice. Questions regarding the maintenance of the record file should be directed to the EPA Regional Office.

The Agency welcomes comments at any time on documents contained in the Administrative Record file. Please send any such comments to Cris D'Onofrio, Response and Prevention Branch, U.S. EPA Region II, 2890 Woodbridge Avenue, Edison, NJ 08837.

For further information on the Administrative Record file, contact Cris D'Onofrio, On-Scene Coordinator, U.S. EPA Region II, at (732) 906-6977.